

**Santa Barbara City College
College Planning Council**

**March 18, 2025
3:00-4:30 p.m.
West Campus Center (WCC) 204**

Minutes

1.0 ROLL CALL

1.1 Present

Erika Endrijonas, Superintendent/President, Chair (non-voting)
Ryan Alexander, Classified Staff
Liz Auchincloss, Classified Staff
Jamie Campbell, Academic Senate
Tara Carter, Academic Senate
Elizabeth Chisholm, Academic Senate
Margarita Silva Garcia sub. Michelle Detorie, Classified Staff
Jordan Killebrew, Executive Committee (non-voting)
Keller Magenau, Executive Committee (non-voting)
Kim Monda, Academic Senate
Camerin Poulson, Classified Staff
Juan Quesada, Advancing Leadership Association
Joshua Ramirez, Academic Senate
Cornelia Alsheimer-Barthel sub. Armando Ramos, Faculty Association
Sharon Remacle, Association of Confidential Employees
Chris Renbarger, Executive Committee (non-voting)
Parker Shankin-Clarke, Classified Staff
Carola Smith, Executive Committee (non-voting)

1.2 Absent

Paloma Arnold, Executive Committee (non-voting)
Roxane Byrne, Advancing Leadership Association
Ashley Farias, Classified Staff
Jens-Uwe Kuhn, Advancing Leadership Association
Dan Le Guen-Schmidt, Executive Committee (non-voting)
María Villagómez, Executive Committee (non-voting)

2. CALL TO ORDER

Dr. Endrijonas called the meeting to order at 3:00 p.m.

3. APPROVAL OF MINUTES

3.1 Approval of the Minutes of March 4, 2025

M/S/C (**Campbell/Quesada**) to approve the minutes of March 4, 2025. The motion passed with one abstention.

4. PUBLIC COMMENT

4.1 Public Comment Guidelines

There were no public comments.

5. INFORMATION/REPORTS

5.1 Superintendent/President Updates

Dr. Endrijonas reported on the following topics:

- A new Controller has been identified and is on the Board agenda for approval.
- The search for an Internal Auditor was not successful and the position will be reposted.
- An Enrollment Management Forum is scheduled for April 1 in the Garvin Theatre.
- There are two opportunities to attend an Emergency Training session on April 2.
- PE Building bids are due March 25 and we have given as much information as possible to contractors to develop a realistic bid.
- The Citizens' Bond Oversight Committee (CBOC) will meet quarterly beginning Monday March 24 at 5:00 p.m..
- There will be an HSI Celebration (Celebrando Nuestros Triunfos) on May 3 and a Black Celebration of Culture and Achievement on May 18.
- Dr. Jennifer Maupin will present the Faculty Lecture on Thursday, March 20 in the Garvin Theatre.

5.2 President's Office Reorganization

Dr. Endrijonas reviewed the process for finding an IT solution to replace the switchboard. Two Operators will be retiring and one will be reassigned to another position based on their qualifications. That person will receive 60 days notice of the change in work. There will also be anticipated cost savings when the Sr. Executive Assistant retires and will be replaced by a new Executive Assistant.

There are plans to build out the Welcome Center on the first floor of Student Services so that people seeking information can be directed there. Logistics for operation of the mail room will be worked out by Business Services.

5.3 Student Success Report - K. Magenau

Dr. Keller Magenau, Executive Director of Institutional Research and Planning, shared the student success metrics that will be presented to the Board of Trustees on March 20. The preliminary annual report to ACCJC shows that we are doing well in the aggregate. However, disaggregated data shows disproportionate impact in areas that the College has made commitments to equity. Members discussed the need for coordinated effort to address these equity gaps and possible surveys or studies to help identify student needs.

6. ACTION

6.1 Resource Request Recommendation - C. Renbarger

Jamie Campbell, representing the Planning & Resources Committee, introduced the committee's ranked requests that were recommended for approval by the Budget Committee. There was a total of \$250,000 identified for both the P&R and ITC lists, so it was decided to split the total evenly between them.

Laurie Vasquez spoke to the ranked list from ITC and moved to approve funding both lists.

M/S/C (Vasquez/Campbell) to approve the resource requests. The motion passed unanimously.

7. DISCUSSION

7.1 Partnership Resource Team (PRT) Updates - R. Alexander, K. Magenau, J. Ramirez, J. Samson

8. FUTURE AGENDA ITEMS FOR CONSIDERATION

- Marketing overview from the Office of Communications - J. Killebrew

9. MEETING DATES

9.1 Meeting Schedule and Agenda Item Due Dates

10. ADJOURNMENT

10.1 Adjournment

Dr. Endrijonas adjourned the meeting at 4:08 p.m.